



Winters Electrical Services Limited

Company Newsletter Issue 002

Health & Safety

Some operatives will have attended Health & Safety seminars in the Henson House Office on 12th & 20th February. The session on 12th was to advise on general Health & Safety responsibilities to yourself & to others on sites at which you are working, & the session on 20th was for Health & Safety Awareness, Mobile Towers & Abrasive Wheels. These sessions will be repeated so that all members of staff receive appropriate training.

These seminars marked the first of several that you may be invited to attend, in an attempt to enhance our knowledge & awareness of Health & Safety issues.

Further seminars scheduled include;

- Health & Safety Awareness inc Reporting Procedures
- Manual Handling
- Electricity at Work Regulations
- Mobile Towers
- Scissor Lifts
- Working at Height Regulations
- Fire Safety
- Emergency Procedures
- Asbestos Awareness
- Lone Working
- Abrasive Wheels

29th February 2008

If you feel that any of these seminars are particularly relevant to the site where you are currently based, or to the type of works you are currently undertaking, you can request a place through your nominated Health & Safety representative. We will, however, programme you into the Company training schedule regardless.

Personal Protective Equipment (PPE)

Detailed below is an idea of some of the PPE (Personal Protective Equipment) that you are obliged to wear on site. Some is job specific, & may be a particular requirement of some of our Clients on all of their sites. Some is task specific. Some is Company Policy, & therefore MANDATORY. If you are uncertain about Company Policy requirements in relation to PPE, ask your Contract Manager, or alternatively your Health & Safety representative. You should bear in mind that the detail provided below is for information only & is not exhaustive.

Hard Hat

Must be worn on ALL Winters sites.

MANDATORY



Ear Defenders

To be worn when task at hand requires

Safety Goggles

To be worn for specific tasks or where site management requires



Safety Gloves

To be worn for specific tasks or where management requires

General PPE

Company logo'd polo, tee, & sweat shirts + hi-vis, to be worn on all Winters sites.

MANDATORY.



Safety Footwear

To be worn on ALL Winters sites at ALL times

MANDATORY

Some contractors use the slogan “No hat, no boots, no hi-vis.....NO JOB”. If you turn up for work without these & are refused entry to site, **do not expect to get paid.** It is YOUR responsibility to ensure you have the correct PPE appropriate to the works you are undertaking.

29th February 2008

Completed Contracts

We have recently completed works at the following sites;

- Gillingham House (fit-out) £155k (Collins Construction)
 - Euston Station (renewal of station lighting) £121k (Galliford Try)
 - Portman Sq (office fit-out) £46k (Collins Construction)
 - St John's St (office fit-out) £235k (Collins Construction)
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New Contracts

We are pleased to advise that we have been awarded works on the following Contracts, for commencement over the coming months;

- Barclays Bank, Churchill Plaza, Basingstoke £98k (Overbury)
- OPD Suite, Queen Mary University (St Barts) £41k (Russell Cawberry)

We are also pleased to advise that we have secured extensions to the following BT Contracts

- BT A56 Periodic Inspection & Testing – a 1 year extension with an expected value of circa £350k
 - BT ESC (Electrical Statutory Compliance) – a 1 year extension for survey, testing, inspection, design analysis & remedials. Expected value circa £200k
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Mobile Phones

It is illegal to drive a vehicle & use a hand held mobile phone or similar device. Hands free phones are a distraction, & you risk prosecution for not having proper control of a vehicle if the police see you driving poorly whilst using one.

It is Winters' policy that mobile phones & similar devices are not to be used whilst driving, even if hands free. Should you need to use your mobile, pull over to the side of the road. The Company will accept no liability should you be stopped & ultimately prosecuted for using a mobile phone whilst driving

29th February 2008

You should be aware that, if you are involved in an incident or a crash whilst driving, the use of a phone could be justification for a charge of careless or dangerous driving. Penalties upon conviction for such offences can include heavy fines, endorsement, disqualification, or, in more serious cases, imprisonment.

You should also be aware that you are defined as “driving” even if the vehicle is stationary, but the engine is running.

News

We have recently re-secured our CHAS (Contractors Health & Safety Assessment Scheme) accreditation, having demonstrated compliance with, & sound management of current health & safety legislation.

Potential Clients will recognize that we meet acceptable standards of health and safety compliance. Clients from both the public and private sectors are users of the CHAS scheme and database.

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Anyone wishing to advise workmates & colleagues of any news (births, special occasions, qualifications etc) should do so by contacting Steve Nicholls on 07796 362 962. Steve will then pass this information to Head Office for publishing within the next issue of the Newsletter.

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Next Issue March 2008

Topics to be covered: Plant / PAT Testing / 17th Edition



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